

WS04

# CONDUCT BUSINESS CONTINUITY EXERCISE & TEST

🕒 1 Day

Conducted by:



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## COURSE OVERVIEW

A key part of the BCMS life-cycle, is the process of Validation. This provides the stakeholders the assurance that the various plans and capabilities remain updated and ready to activate when real instances of crisis and disasters occurs.

This course will familiarise learners with the process of conducting a BCMS test and exercise in order to ensure that the entire process is ready to go when needed.

- Explain the importance of BCP test and exercise to ensure capabilities are updated and ready to activate whenever required
- List the various BCMS test and exercise design elements and suitability levels for different situations
- Explain the concept of continuous improvement and evaluate the implementation
- Hands-on! Plan an exercise programme
- Design, prepare and conduct an evaluation of the BCP

## COURSE OUTLINE

### Course Objectives

- Explain the need to test and exercise the BCP
- Describe the various test and exercise options and which is best suited for different situations and outcome
- Understand the concept of continuous improvement and evaluate its implementation
- Be able to plan and execute BCP exercise programmes and evaluate the outcomes

### Course Prerequisite

All learners are recommended to attend the WSQ courses for Conduct Risk Assessment and Business Impact Analysis & Manage and Implement Business Continuity Plans as it is assumed learners have prior knowledge of the above as these fundamentals will not be covered during the course.

### Course Audience

- Business Continuity Managers (BC Managers), Risk Managers, Coordinators, Key appointment holders responsible for BCMS Programme
- Individuals who are keen to know more about BCMS as a career

### Mode of Assessment

Written Assignment and Oral Assessment

#### At the end:

- Practical Exercise & Test Template
- E-Certificate of Attendance issued by BCP Asia

### Fees (Before GST)

SGD (\$)	
Course Fee	\$650

\*Register 4 weeks before the course start date