

### COURSE OVERVIEW

This 2-day course is developed to meet the requirements of ISO22301 standards. The course will be focusing on the areas that an internal auditor should be competent when performing a BCMS internal audit.

A highly interactive workshop with hands-on session besides lectures, discussions and activities. Checklist and templates will be provided as the take-aways.

### COURSE OBJECTIVES

At the end of this course, you will be able to :

- ⇒ Obtain an overview of the audit process and principles
- ⇒ Acquire the skills and knowledge of how a BCMS audit should be conducted
- ⇒ Perform an internal audit as per the ISO22301 standards

### PRE-REQUISITE

Participants attending this course are required to have attended BCMS introductory courses such as BC Manager course. The fundamentals of BCMS process will not be discussed during this training.

### COURSE AUDIENCE

Ideally suited to BC Managers, BC coordinators / sub-team members, Internal auditors, Compliance officers and individuals who wishes to learn more about BC internal audits.

### FEES\*

Course Type	Course Fee
Early Bird Fees**	RM 2,809
Normal Fees	RM 3,392

\*Prices are including 6% SST

\*\*Register 4 weeks before course date to enjoy Early Bird Fees

**Client & Group rates available—  
Contact us for details**

### COURSE OUTLINE

- ◇ Outline the audit fundamentals and principles
- ◇ Explain a typical audit process
- ◇ Classify and categorization of audit findings
- ◇ Plan the internal audit schedule\*
- ◇ Overview of the ISO22301 requirements
- ◇ Develop the audit checklist, interview questions based on ISO22301\*
- ◇ Perform the internal audit as per ISO22301 standard\*
- ◇ Identify the BCMS hot spots and areas for improvements
- ◇ Appraise the internal audit
- ◇ Prepare the post audit report

\*Class Activities



### CONTACT US



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